

**FISCAL NOTE  
PUBLIC COST**

- I. Department Title: Health and Senior Services  
Division Title: Office of the Director  
Chapter Title: Vital Records**

<b>Rule Number and Name:</b>	19 CSR 10-10.130 Missouri Adoptee Rights
<b>Type of Rulemaking:</b>	Proposed

**II. SUMMARY OF FISCAL IMPACT**

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
<b>Missouri Department of Health and Senior Services</b>	<b>\$16,023</b>

**III. WORKSHEET**

**Revenues**

- 3,780 adoptee requests (application) for birth certificates x \$15 per application = \$56,700
- 2,000 contact preference forms filed x \$15/form = \$30,000.
- Total revenue = \$86,700 (\$56,700 + \$30,000)

**Expenses**

- 2.0 FTE Senior Office Support Assistant positions (salary, benefits, and standard equipment and expense) = \$99,671
- Printing of 60,000 forms x .02/form = \$1,200
- Postage of 3,780 requests x \$0.49 = \$1,852
- Total expenses = \$102,723

**Net:** \$86,700 (Revenues) - \$102,723 (Expenses) = **\$16,023 (Expenses)**

**IV. ASSUMPTIONS**

- Based on the number of phone calls received by Vital Records regarding requests for adoptee original birth certificates currently, it is estimated that 3,780 requests for adoption records will be made each year. DHSS shall collect a \$15 non-refundable fee per application for a copy of an original birth certificate received.
- Based on the experience of another state who recently implemented a similar law, it is estimated that 4,000 Birth Parent Contact Preference Forms and Birth Parent

Medical History forms will be filed with DHSS each year (two percent of 200,000 sealed files = 4,000). DHSS assumes that half of these forms (2,000) will be Birth Parent Contact Preference Forms. DHSS shall collect a \$15 non-refundable fee for each Birth Parent Contact Preference Form filed.

- Based on the average time estimated to process birth certificate requests and to file contact preference and medical history forms (30 minutes per request and forms processing), 2.0 FTE clerical positions will be needed ( $30 \text{ minutes} \times 7,780 = 3,890 \text{ hours}$ ;  $3,890 \text{ hours} / 2,080 = 1.87 \text{ FTE}$ ).